

GILLISS, WALTER

and Frank

[The Gilliss Press], 1918-1928



WALTER GILLISS  
ROOM 903  
MOHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

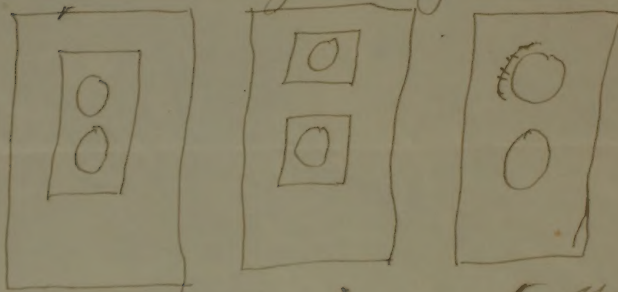
August 29<sup>th</sup> 1918

American Numismatic Society  
Broadway 156<sup>th</sup> - 157<sup>th</sup> Street  
City

Dear Sir:

Herewith proof of circular  
with three suggestions as to paper  
either of which can be hot-pressed  
and so avoid printing a tint beneath  
the two medal illustrations.

However if you prefer a tint I can  
print with a tint under the two  
in either of the following ways, viz



Please advise as to your wishes  
in the matter of paper as well as to manner of printing  
and as to edition, and I will proceed at  
once

Very truly yours

Walter Gilliss

per F. L. B. Gilliss

September 3rd, 1918.

Walter Gillis, Esq.,  
Room 903,  
Mohawk Building,  
260 Fifth Avenue,  
New York.

Dear Sir:-

I am herewith returning proof of the folder you are getting out for us. We would like six hundred (600) copies so that we can mail out by September 10th.

We would also like you to supply us with six hundred (600) envelopes (opened on the narrow end) so we can send these out flat. The imprint on the corner can be our seal and heading as you have on the circular, third page. If you have to get a thousand envelopes print up the whole thousand.

Very truly yours,

Curator.



ORDER NO.

Mr. Howland Wood, Curator

Address Broadway & 156<sup>th</sup> St

At M.

DUPLICATE

Received from WALTER GILLISS,  
150 Fifth Avenue, in good order, the following: DATE Sept 10<sup>th</sup> 1888  
1000 Envelopes for American  
Numismatic Society

DELIVERED

By

per



The American Numismatic Society.

ORDER NO.

Address 156 St & Broadway

At M.

DUPLICATE

DATE

Received from WALTER GILLISS,  
150 Fifth Avenue, in good order, the following: Sept 14<sup>th</sup> 1918  
625 King Albert & queen Elisabeth  
Circulata

DELIVERED.

By .....

per .....

March 4th, 1919.

Mr. Walter Gillies,  
160 Fifth Avenue,  
New York.

Dear Sir:-

Will you kindly have a representative call, after having made an appointment with me by telephone, to discuss prices for a medal circular such as you furnished us for the Belgian Medal.

Very truly yours,

Secretary.

April 4th, 1919.

Walter Gilliss, Esq.,  
160 Fifth Avenue,  
New York.

Dear Sir:-

The proof for the Joan of Arc folder arrived this morning. I hope the cut will show up much better on the finer paper. You will look after this, will you not? I note that you seem to have found the cut of our seal. On the first page we desire printed in blue not the cut but the text only. From your pencilled note it would seem that you thought the cut was also to be printed in blue ink. That is not the case. There is a slight addition on the fourth page. Please let me see second proof.

Very truly yours,

Secretary.

April 17, 1919.

Walter Gillies, Esquire,  
160 Fifth Avenue,  
New York City.

Dear Mr. Gillies,

Will you kindly forward at once to the  
J. W. Stowell Co., Federalsburg, Md., the cuts we used  
for the Joan of Arc circular.

Very truly yours,

Secretary.

April 28, 1919

Walter Gillis, Esq.,  
160 Fifth Avenue  
New York City

Dear Mr. Gillis:

Will you kindly mail to me the out of  
our Society Seal, which you used on the Joan of  
Arc Folder.

Very truly yours,

Secretary.



WALTER GILLISS  
ROOM 903  
MOHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

June 23<sup>d</sup> 1919

Dear Mr. Roe

If you can call here about 1 P.M.  
tomorrow (Tuesday) I will have proof of the  
Independence Day Medal to show to you

Very truly yours  
Walter Gilliss  
7



Mr. *Mr. Am. Museum*

ORDER NO.

Address

*Broadway & 15th St*

At..... M.

DUPLICATE

Received from WALTER GILLISS,  
150 Fifth Avenue, in good order, the following:

DATE *Jan 27/1919*

*825 ...  
... Medal*

DELIVERED

By . per

July 9, 1919.

Walter Gillie, Esq.,  
160 Fifth Avenue,  
New York.

Dear Mr. Gillie:-

Will you kindly forward to the J. B. Stewart Printing Company, Baltimore, Maryland, the bill for the invoice as per Memo. We wish to purchase the reproduction in a forthcoming number of the Bulletin.

I was much pleased with the appearance of the circular. I think you exceedingly secured the desired result considering the means with which you had to work.

Very respectfully yours,



WALTER GILLISS  
ROOM 903  
MOHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

Aug. 28. 1919

Dear Mr. Root:

See the first diagram of the Medals which  
you had in your hands at an interview.  
The lettering for heading was shown.

Can you not let me have this sheet.

It is on thin paper. Mr. Adams has no  
copy of the lettering nor have I a copy — and you  
did not leave the original on the table at Mr. Adams' office.  
Yours truly Walter Gilliss



WALTER GILLISS  
ROOM 903  
MOHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

Oct 7 1919

Dear Mr. Axel:

How does the sign not strike you.  
Isn't this model one which will look  
best with a neutral green background -  
I intended - stated a sub lighter than the  
background on plate X. Please please to  
ask I may start the plate Saturday, and  
Yours truly  
Walter Gilliss



WALTER GILLISS  
ROOM 903  
MOHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

Oct 31

Dear Mr. Me:

Herewith the proof of circular  
should not be (the) which is queried  
in the top line of h & c omitted

I hope you will like the half true  
My plan is to print entire uncoated  
paper like that in which the proofs are wrapped  
as it is of good weight and is a better paper

in tone than the very best paper on  
which the proof of cut is pulled.

How many copies desired

Very truly  
yours,  
G. L. L. L.

in your case proof is made to fit you

November 14, 1919.

Mr. Walter Gillies,  
180 Fifth Avenue,  
New York.

Dear Sir:-

I am returning the photograph which you sent me as  
you requested. Please note the amount suggested for  
the plate, and note as being insured (\$50) against loss  
such as possible.

Very truly yours,

Alfred G.



ORDER NO.

M. American Numismatic Society

Address 156 St. E. Broadway

At M.

DUPLICATE

DATE

Received from WALTER GILLISS,  
150 Fifth Avenue, in good order, the following: Nov. 12<sup>th</sup> 1889.  
812 Prime of Walter Bede' En. class

DELIVERED

By

per.



WALTER GILLISS

ROOM 903

MOHAWK BUILDING

160 FIFTH AVENUE

NEW YORK

Dec. 16, 1919

Amismater Joints:

Dear Sir: Please deliver to bearer the medal  
Croix de guerre with seven stars  
which will return before 5 PM today.

Yours truly  
Walter Gilliss

January 12, 1926

Mr. Walter Gilliss  
160 Fifth Avenue  
New York City

Dear Mr. Gilliss:

Will you kindly deliver out of the Prince of Wales Medal to Mr. D. MacDougall, Editor of The Caledonian, 80 Bible House, 8th Street and 4th Avenue, New York City, obtaining his receipt for it?

Very truly yours,

Secretary.

November 3rd, 1971

Mr. Walter Gillies  
150 Fifth Avenue  
New York City

Dear Mr. Gillies:

Herewith is text and photographic print for a folder of the model which our Society is planning to present to Marshall Town. I, also, enclose the folder of a previous model which I think might serve as a pattern.

We shall need three thousand of these. Will you kindly call me by telephone for any questions which may may arise, letting me hear as soon as you could have the folders delivered to us.

Very truly yours,

Secretary

SPK/2  
Encs.



WALTER GILLISS  
ROOM 901  
MOHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

November 10<sup>th</sup> 1921

My dear Mr. Mc

When returning proof of text  
please return the photograph of medal  
which is sent herewith.

Hope you will be pleased with result &

Very truly yours

Walter Gilliss

per F. L. H. Gilliss



WALTER GILLISS  
Room 903  
MOHAWK BUILDING  
160 11TH AVENUE  
NEW YORK

February 7<sup>th</sup>, 1922

Mr. Sydney P. Mc  
Dear Sir:

Herewith proof of reproduction of  
Chester medal with text of announcement which  
I hope you will find satisfactory

In order to procure satisfactory results, it was  
necessary to borrow medal from Mr. Adams and  
make new photographs

Please advise as to number of copies desired  
when returning proof

Very truly yours,

Walter Gilliss  
Mr. S. P. Mc



WALTER GILLISS  
ROOM 803  
ROTHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

Mr. Pratt

June 14, 1913.

The New Administrative Point,  
117th Street and Broadway,

Dear Mr. Pratt:

I saw Mr. and Mrs. Adams yesterday after  
noon and went over the details of her book. She wrote  
that the Complete copy was no doubt so good,  
by July, 15, and if all was so good then it will be  
all right.

Mr. and Mrs. Adams have the same green book  
with the grey, silver and blue paper now used in the  
Doubleday Catalogue, and Mr. Adams asked  
that a new one be used for the Doubleday  
Catalogue. I am searching the best samples  
for color so far obtained, but further search  
may reveal something better. I have dated  
them to suit them up to this letter.

I appended specifications, and estimates  
for Mrs. Adams book as follows:

See and buy the mounted part of sample book, in  
the order of the same. The same paper, with lettering, etc.

Vol. 102

# Specification for bound volume

2500 copies. Size 4 1/4 x 6 1/2. Bound in  
style of sample - a small amount of  
gold on spine and on back cover.

Book to be made up as follows:

Front	11	46	A variation from this specification may be made which would affect the price
Text	116	208	
Plates	16	31	
with blank unders			
Total pages		2500	
Approximate number of days			

2500 copies made up as above.

\$2446 <sup>25</sup>/<sub>100</sub>

Illustrations extra @ \$2.75 per hour.

I would add that if the border rules are omitted  
the cost would be considerably less.

Hoping these estimates may meet your wishes

Yours truly

Charles Keller

If the author should demand more illustrations  
before start for in some cases it takes 11 days to make them  
necessary take the above figures.

March 24th, 1922.

Mr. Walter Gilliss,  
160 Fifth Avenue,  
New York.

Dear Mr. Gilliss:-

Confirming my telephone conversation of this afternoon, I wish you would hold 4,100 of the Choate Medal circulars at your office until you hear further from us. 1,400 of these are for the Century Association and 2,700 for the War Association.

Very truly yours,

Secretary.

WALTER GILLISS  
ROOM 903  
MOHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

April 5<sup>th</sup> 1922

Dear Mr. Are

As my messenger had about all he could  
carry I was unable to send the Johnson Collection catalogue  
by him but will endeavor to send within a few days.  
I have been exceedingly busy of late and could not  
send them up though intending to do so for the past  
two or three days.

Very truly yours,

Walter Gilliss

August 1st, 1923

Mr. Walter Gillies  
160 Fifth Avenue  
New York City

Dear Mr. Gillies:

I understand that you printed Mrs. Adams' book for the National Sculpture Society. Are you in a position to undertake such work for us, when the text involves the use of Greek and, occasionally, Hebrew, or other unusual composition.

If you care to have a talk with me with regard to the matter, I would suggest that you telephone and make an appointment.

Very truly yours,

Editor & Secretary

SPN/E



WALTER GILLISS  
ROOM 903  
MOHAWK BUILDING  
160 FIFTH AVENUE  
NEW YORK

Commissioner, Immigration Service, New York  
August 16, 1923.

Dear Mr. Fox:

I regret to state that after a thorough search of  
has been impossible to locate the type for the smaller  
book, which will match the type in the sample you handed  
me and it would therefore be impracticable for me to  
undertake work, and therefore no estimate is sent.

Regretting the trouble you have taken, and the delay you  
have suffered as a result of your thoughtful care of me  
the Department, and the trouble very sincerely  
Walter Gilliss

August 20th, 1923.

Mr. Walter Gilliss,  
160 Fifth Avenue,  
New York.

Dear Mr. Gilliss:

I beg to acknowledge your note of the  
16th and the receipt of the manuscript. I am  
very sorry that you could not find the type for  
this work.

Very truly yours,

Secretary.

EDWARD T. NEWELL  
PRESIDENT

SYDNEY P. NOE  
SECRETARY



JOHN REILLY, JR.  
TREASURER

HOWLAND WOOD  
CURATOR

THE AMERICAN NUMISMATIC SOCIETY  
BROADWAY BETWEEN 155TH  
AND 156TH STREETS  
NEW YORK

*Hood*  
June 20th, 1924

Walter Gilliss, Esq.  
160 Fifth Avenue  
New York City

Dear Mr. Gilliss:

At your convenience, would you be so good as to send me an estimate of the cost of printing 1250 copies of the enclosed article.

If it would not prove too bulky, I would suggest a format,  $4\frac{1}{4}$  in. by  $6\frac{1}{4}$  in., and printed on a thin rather than a heavy paper. If you ~~would~~ consider that this would be too bulky, you might estimate on a format that would go into an envelope as indicated above, with a single fold, that is  $6\frac{1}{4}$  wide by  $8\frac{1}{4}$ .

I should be glad to have your recommendation as to whether to make the cover of a different tint to that of the inside leaves. It is our intention to have the cut of the building on the front cover, with the name of the Society above, and the address below.

We should like something distinctive, but with the element of cost kept as low as possible. There is no special urgency about having this at once.

Very truly yours,

*Sydney P. Noe*  
Editor and Secretary

June 20th, 1924

Walter Gilliss, Esq.  
160 Fifth Avenue  
New York City

Dear Mr. Gilliss:

At your convenience, would you be so good as to send me an estimate of the cost of printing 1250 copies of the enclosed article.

If it would not prove too bulky, I would suggest a format,  $4\frac{1}{2}$  in. by  $6\frac{1}{2}$  in., and printed on a thin rather than a heavy paper. If you would consider that this would be too bulky, you might estimate on a format that would go into an envelope as indicated above, with a single fold.

I should be glad to have your recommendation as to whether to make the cover of a different tint to that of the inside leaves. It is our intention to have the cut of the building on the front cover, with the name of the Society above, and the address below.

We should like something distinctive, but with the element of cost kept as low as possible. There is no special urgency about having this at once.

Very truly yours,

Editor and Secretary

FRANK LE G. GILLISS

SUCCESSOR TO  
WALTER GILLISS

ROOM 903

MOHAWK BUILDING

160 FIFTH AVENUE

NEW YORK



American Numismatic Society  
Broadway & 56<sup>th</sup> Street  
New York

February 28<sup>th</sup> 1928

Dear Sir:

For several years we have produced  
many of the announcement of medals issued  
or made by your Society.

We will be pleased to be of further service  
at your convenience

Very truly yours  
Frank Le G. Gilliss

3d March, 1928

Mr. Frank LeG. <sup>C</sup>illiss,  
160 Fifth Avenue,  
New York, N.Y.

Dear Sir:

Responding to yours of the 28th of February, we have not printed any circulars regarding medals for some time because we have not issued any medals. We appreciate your help in this connection on previous occasions.

Very truly yours,

Secretary